Institutional Annual Report

YEAR: 2023

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MADARIPUR GOVT. COLLEGE MADARIPUR

Professor Md. Zaman Mia
Principal
Madaripur Govt. College, Madaripur

Message

College Education Development Project along with National University, Bangladesh is working to develop college education infrastructurally. Bangladesh is a developing country and has made significant progress in different ways, education is one of them. The main aspect of the sustainable development goals (SDG) is 'quality education' which is an important goal. It is a challenge for the educational institution to ensure adequate space in the classrooms, trained and skilled teachers, transport facilities, and technological assistance, etc. Madaripur Government College has implemented several projects undertaken by the CEDP despite the covid-19 situation. The CEDP college team has prepared the annual project proposal for the next two years and their activities are going on in full swing. I bade hanks to the concerned IDG team of MGC and hope College level education will get a new era with the development work under College Education Project with its skilled hands and National University engagement.

Contents

Chapter 1

Overview of the College (Institutional and Academic)

2.1 : Governance and Teaching Structure: Since this is a government college no governing Body is selected here. The Principal is Prof. Md. Zaman Mia, he is a professor of Political Science and Vice-Principal is Professor Md. Abul Kalam Mia, Professor, Philosophy. Both of them are 14 batch BCS cadre officer. 1 Accountant, 1 Head clerk and no Lab Technician is appointed here.

Subject-wise Number of Teachers:

Sl. No.	Subjects	No. of Sanctioned Posts	No. of Teachers					
			Lecturer	Assistant Professor	Associate Professor	Professor	Total	Total Female
1	Bangla	8	2	4	2	0	8	1
2	English	8	3	2	3	0	8	1
3	Economics	4	2	1	1	0	4	1
4	Political Science	6	2	2	2	0	6	0
5	History	5	1	3	1	0	5	1
6	Islamic H&C	6	2	3	1	0	6	2
7	Philosophy	5	2	1	2	0	5	0
8	Islamic Study	2	1	1	0	0	2	0
9	Sanskrit	2	0	0	1	0	1	1
10	Social Work	3	0	1	0	0	1	0
11	Physics	4	1	2	1	0	4	1
12	Chemistry	4	2	1	1	0	4	0
13	Math	4	1	1	1	0	3	0
14	Botany	6	1	0	2	0	3	1
15	Zoology	5	3	1	1	0	5	3
16	Accounting	7	2	2	1	1	6	0
17	Management	5	1	2	1	1	5	0
18	Geography	2	0	1	0	0	0	0
19	Agricultural	2	0	0	1	0	0	0
20	ICT	1	0	0	0	0	0	0
	Total	89	26	28	22	2	76	12

2.2 : List of Departments and others Academic Programs:

(a) Number of Students in Honors Courses by Subjects, 2023:

Sl. No.	Subjects	Annual intake capacity	No. of Student Enrolment (year-wise)					
			1st	2nd	3rd	4th	Total	Total Female
1	Bangla	120	80	98	70	60	308	205

Sl. No.	Subjects	Annual intake capacity	No. of Student Enrolment (year-wise)					
			1st	2nd	3rd	4th	Total	Total Female
2	English	120	74	77	53	41	245	139
3	Political Science	120	120	102	89	74	385	228
4	Economics	100	78	88	55	41	262	155
5	Islamic H&C	120	108	100	77	59	344	170
6	History	140	130	125	101	79	435	246
7	Philosophy	120	75	100	82	41	293	166
8	Physics	120	80	97	85	55	315	112
9	Chemistry	120	84	89	67	42	282	96
10	Math	134	95	98	71	45	304	83
11	Botany	135	95	91	71	45	302	101
12	Zoology	115	82	65	52	43	242	102
13	Accounting	200	126	162	142	145	575	283
14	Management	200	125	170	161	134	593	312
	Total	1864	1272	1364	1106	844	4577	2193

(b) Number of Students in Master's Courses by Subjects, 2023:

Sl. No.	Subjects	Annual Intake Capacity	No. of Student Enrolment	No. of Female Student
1	Bangla	120	112	84
2	English	50	32	19
3	Political Science	150	150	82
4	Islamic H&C	50	45	28
5	History	50	44	28
6	Philosophy	50	31	21
7	Math	50	41	14
8	Botany	50	21	13
9	Zoology	50	19	11
10	Accounting	100	91	46
11	Management	100	79	38
	Total	820	**665**	**384**

2.3 : Key Academic Statistics :

Indicators	Baseline Value (as in the proposal)	Target Value by Completion	Present Value as on 31 December, 2023

Pass rate of students	70%	90%	74.53%
Created digital content by teachers	10%	50%	15%
Session conducted with digital content and equipment	05%	50%	11%
Use of internet by teachers and students in campus	Teachers-50% Sudents-05%	Teachers-90% Sudents-50%	Teachers-82% Sudents-25%
Use of library by teachers and students	Teachers-30% Sudents-30%	Teachers-70% Sudents-70%	Teachers-34% Sudents-40%

2.4: Infrastructure and Facility Profile of the College: The following Infrastructural facilities are available in the college.

SL no	facilities	availability
1	Classrooms	55
2	Students' dormitories (male)	01
3	Students' dormitories (female)	02
4	Teachers' dormitories	nil
5	Computer lab	02
6	Science lab	05
7	Auditorium	nil
8	Gymnasium	nil
9	Library	01
10	Common room	01
11	Teachers' room	01
12	Girls' common room	01
13	Toilet facilities for male students	23
14	Toilet facilities for female students	02
15	Internet access facilities	Yes
16	Digital teaching facilities in classrooms	05
17	Availability of wifi/hotspots	Yes
18	Availability of motor vehicles	nil

Chapter 2
(Highlights of the Year)

3.1 : Key Achievements and Highlights of the Year of the College:

Academic:

- Examination results: 90% participation in the final exam with pass rate of 75%

- Term Papers: 100% participation in submitting the term papers

- In course Exam: 100% participation in submitting the tutorial exam

- Attendance: 60%

3.2 : Key Achievements and Highlights of the Year of the Departments:

14 out of 14 departments of the college has been renovated in association with theIDG fund. This 7 departments got renovated class room with tiled floor.

3.3 : Highlights of Student Activities of the Year:

Cultural activities is directly related to the non-academic recognition. Through Cultural activities, students get keen to all kinds of extracurricular performance. Here the they participate in Art competition, poetry competition, Essay competition, Gajal, hamd & Naat competition, Stage performance in different occasion like National Victory day, Independence Day and so on. Inter College (College vs College), inter departments (department vs department) and annual sports take place every year, but unfortunately this year sports Could not be arranged due to the pandemic situation.

3.4 : Key Achievements and Highlights of the Year of Institutional Development Grants (IDG)

Madaripur Govt. College has achieved a lot in the year 2023 through Institutional Development Grants (IDG) of College Education Development Project.

The Sub-Project office Package G-14 (Books & Journals for Department) Package G-21 (Procurement of Bench, Chair, Almirah, File Cabinet), G-22 (Campus Networking), Package: W-3 (Repair & Renovation of Departmetnt, Classroom, Teacher's Council, Principal's and Vice Principal's Room), Internet Connectivity and Digital Notice Board all the above 05 (Five) packages has been accomplished within this year. Here are some data of MGC achieved assets by IDG:

Acquisition of Equipment/ Materials

Sl. no	Description of Items	Unit Of Measurement	Qty
01	High Bench With Low Bench	Nos	100
02	Visitor Chair	Nos	42
03	Almirah	Nos	10
04	File Cabinet with individual Locks	Nos	14
05	Digital notice board	Nos	01
06	Books	Nos	1200

Acquisition of Scientific Equipment/ Chemicals/Reagents/Consumables etc.

Sl. No.	Name of Equipment	Quantity

Chapter 3
(Teacher Development)

4.1 : Overview of Teaching Force of the College:

Subject-wise Number of Teachers:

Sl. No.	Subjects	Total (appointed)	Male	Female	Total Sanctioned Posts	Vacancies
1	Bangla	8	7	1	8	0
2	English	8	7	1	8	0
3	Economics	4	3	1	4	0
4	Political Science	6	6	0	6	0
5	History	5	4	1	5	0
6	Islamic H&C	4	2	2	6	2
7	Philosophy	5	5	0	5	0
8	Islamic Study	1	1	0	2	1
9	Sanskrit	1	0	1	2	1
10	Social Work	1	1	0	3	2
11	Physics	4	3	1	4	0
12	Chemistry	4	4	0	4	0
13	Math	3	3	0	4	1
14	Botany	3	2	1	6	3
15	Zoology	5	2	3	5	0
16	Accounting	6	6	0	7	1
17	Management	5	5	0	5	0
18	Geography	0	0	0	2	2
19	Agricultural	0	1	0	2	1
20	ICT	0	0	0	1	1
	Total	73	62	12	89	5

4.2 : Teachers' Professional Development Programs:
4.3 : Highlights of Teacher Development Activities of the Year:

Till 2023 ten (10) teachers took participate from his college in the professional development training conduced by CEDP in home and abroad. Still some are

taking training several training. On the other hand, Madaripur Gov. College IDGhas several in-house training program plans for teachers and college Staffs as follows.

Subject of Training	Duration	Participants	Place/Location/ Institution
Training on applications of ICT	5 days	Teachers & Office staff	In college campus
Office Management	5 days	Teachers & Office staff	In college campus
Training on applications of ICT	5 days	Teachers & Office staff	In college campus

Chapter 4
(Budget and Finance)

5.1 : Summary of Annual Budget and Expenditures (including both development and non-development)

SL No	Name of Activity	Unit	Cumulative Progress at the Beginning of the Year			Target in Current Year			Progress in Current Year			Cumulative Progress at the End of the Year			Remark
			Physical		Financial	Physical		Financial	Physical		Financial	Physical		Financial	
			Qtty	%		Qtty	%		Qtty	%		Qtty	%		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
01	Pay of Staff	prs	2	100	3.3	2	100	.495	2	100	.495	2	100	3.795	
02	Travel Expenses	prs	2		0.47			0..64			0..64			1.11	
03	Internet Bill	LS	6		0.55			0.39			0.39			0.94	
04	Stationary	Nos			0.86									0.86	
05	Books & Journals	Nos			0.23			0.12			0.12			0.35	
06	Advertising	LS			1.49			.99			.99			2.48	
07	Training	prs			0.81			5.40			5.40			6.21	
08	Conference/ Seminar/ Workshop	Nos			--			--			--				
09	Lab Materials/Chemicals	Nos/ Qtty			2.97			--			--			2.97	
10	Incentives for Management Team members	prs			13.64			3.70			3.70			17.34	
11	Job fair for final year students and Industrial linkage	Nos													
12	Refurbishing/Renovation	LS			64.70			14.70			14.70			79.40	
13	Machinery & Other Equipment	Nos			3.98									3.98	
14	Computer & IT Equipment	Nos			52.23			40.95			40.95			93.18	
15	Telecommunication equipment							14.78			14.78			14.78	
16	Computer Software	Nos													
17	Office Equipment	Nos			3.75			--			--			3.75	
18	Teaching & Learning Materials	Nos			56.27			4.94			4.94			61.21	
19	Furniture & Fixtures	Nos			31.25			21.30			21.30			52.55	
20	Laboratory Equipment and Instruments	Nos			4.51									4.51	
21	Electrical Equipment	Nos			55.46			17.49			17.49			72.95	
22	Operational Costs/Contingencies	LS			3.49			.94			.94			4.43	

5.2 : Summary of Annual Revenues (including student tuition and fees; and other income generation)

5.3 : Status of Annual Audits:

Annual general audit is updated/completed up to June, 2020.

Chapter 5
(Concluding Remarks)

6.1 : Overall Assessment of Performance of the Last Year and Key Targets for the Next Year:

In this year Madaripur Govt. College has expended .69 crore as IDG fund which is approximately 17.25% of total grant. This amount was spent to development infrastructure of the college so that students can get a good study environment with which their capability and skill may get upraised. Use of technology made the teachers smarter and skill in this pandemic situation. They learn how to communicate with the students using technology. They learned the use of different software like zoom, jitsi meet, Google chat, messenger, Imo etc. even video editing.

Fund Utilization:

Description	Amount
Total Budget of the IDP Sub-Project (BDT million)	**40** million
Fund Received up to Reporting Period (BDT million).	**32** million
Fund Utilized up to Reporting Period (BDT million)	**32** million
Percentage (%) of received fund against contract amount of the IDP sub-project	**80%**

6.2 : Key Challenges and Risks for the College:

Problem Number	Type of Problem	Description of Problem(s)
1.	Appointment/Hiring of Provisional Staff	Insufficient salary
2.	Training	Both teachers and students are lack of ICT training.
3.	Procurement	Late Feedback, Lack of training/experience for IDG management team on financial & technical management system.
4.	Management	Most of the activities have to be accomplished by the two IDG team Members.

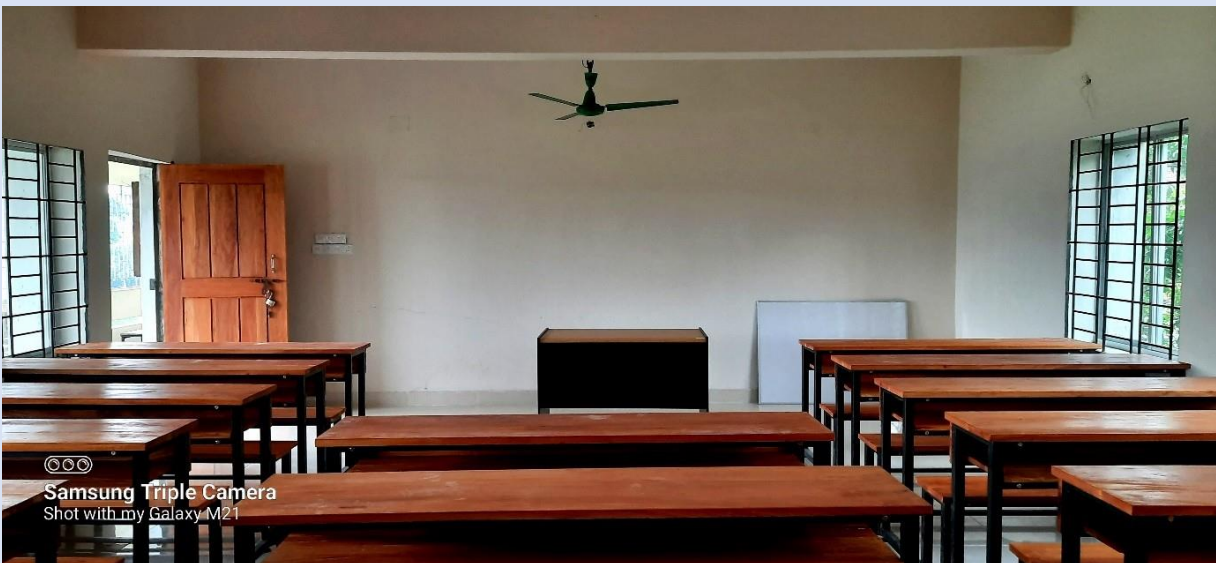|	5.	Students' absenteeism	Many of students cannot join the class due to economic facility.

6.3 : Recommendations:

Problem Number	Measures Suggested
1.	Provisional Staff's salary can be determined 10,000/- per person.
2.	Both teachers and students can be included in ICT training program. Because students are badly needed ICT knowledge to get a job.
3.	Feedback about RFQ/OTM packages can be faster within 24 hours. Proper training on procurement/financial management may be arranged for the IDG management team time to time.
4.	Permanent office staff may be recruited.

5.	If we find any change in ongoing pandemic situation, we should increase technological facilities, such as Wi-Fi access for both of the teachers and students. In the periphery where Wi-Fi access is not easy students should be provided with mobile data facilities almost free of cost. Effective online examination system should be innovated. Teachers and officials' efficiency should be increased in technological fields by imparting training programs. They should be encouraged to be technology savvy. Some activities should be conducted by maintaining physical distance and health issues.

Photo Gallery